

SHEQSA CONSULTING

ISO 9001 QUALITY MANAGEMENT SYSTEM INTERNAL AUDITING TRAINING

1. COURSE SUMMARY:

Auditing of quality management systems forms an important part of the process to demonstrate continual improvement, thus the ISO 9001:2015 standard requires that the quality management system must be audited on a periodic basis. The Internal Auditor Course is designed for persons to plan, conduct and report on internal audits.

The course material is based on sampling methods, interviewing techniques, effective listening skills, compiling non-conformities and value-added report writing. Special emphasis is devoted to causing of non-conformances and effective development of corrective action requests.

The internal auditor course is designed specifically those individuals responsible for carrying-out internal audits in accordance to ISO 9001:2015 standard requirements.

The course provides participants with opportunity to audit against procedures written for real world applications. Participants are exposed to real life scenarios and are equipped to conduct internal as well as supplier audits in a professional manner.

Auditor roles and responsibilities including personal behaviour is also covered as well as the documentation forming part of the internal audit as well as supplier audit process and audit objectives, audit scope and audit criteria.

2. WHO SHOULD ATTEND:

- Internal Auditors
- Quality Managers
- Operational Manager.
- Those who want to perform 2nd party internal auditing or supplier audits based on the ISO 9001:2015 requirements;
- Those with an interest in auditing principles regarding the quality management systems based on ISO 9001:2015 requirements;
- Those developing a quality management system based on ISO 9001:2015 requirements.

3. OUTCOME:

With the successful completion of this course the participant will be able to:

- ✓ Understand the planning and preparation for an ISO 9001 internal audits, based on the the ISO 19011:2018 requirements for auditing management systems;
- ✓ Develop applicable documents required by the standard;
- ✓ Develop auditing material required to conduct an internal audit;
- ✓ Applying techniques and principles to conduct an audit effectively;
- ✓ Apply the principles of planning, executing, recording and close out of an audited scenario; and
- ✓ Identifying and document non-conformances.
- ✓ To develop and document a Audit report that meet standard requirements.

4. PRE-REQUISITE:

- ✓ Successful completion of an ISO 9001:2015 Implementation.
- ✓ Good understanding of the ISO 9001:2015 standard.

5. HOW WILL I BENEFIT?

- Guarantee continuing compliance with ISO 9001:2015 requirements;
- Ensure employees have QAULTY management responsibilities and awareness;
- Manage all risks and maintain and improve a global benchmark in QAULTY standards;
- Realise the key importance of QAULTY Management in a business operation; and
- Be able to participate in the development of the required documentation for the business based on ISO 9001:2015 processes.

DURATION: 2 DAYS

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